

**Minutes of Ludlow 21 Board Meeting
24th May 2016 at the Feathers Hotel**

Present – Denise Thompson, Jenny Hume, Liz Taylor, Gillian Mortimer, Megan Blackmore, Diane Lyle, Kim Holroyd, John Daniels, Alan Stewart, Tish Dockerty

<p>1. Apologies for absence – none</p>	
<p>2. Declarations of interest – none</p>	
<p>3. Minutes of last Board meeting held on 20th April 2016 The Board accepted these as an accurate record of the meeting.</p>	
<p>4. Matters arising (not elsewhere on the agenda) Notes of the financial meeting – there were none. Explanatory notes from Peter Norman had been circulated prior to this Board meeting.</p> <p>Grow Cook Learn (GCL) – David Chantler had put the proposal discussed at a previous Board meeting to the GCL Board and they were in agreement. GCL Board would like to meet L21 reps to agree a way forward. DT, JD and possibly TD to meet with David Chantler and GCL Board to discuss.</p> <p>Book keeper. There had been one offer to take on this role, from Chris Deaves. He has been helping with the website so DT felt it might be too much to ask for him to do both roles. The Board were appreciative of Chris's offer and felt we should wait to see if there are any other volunteers before making a decision.</p> <p>People and Planet. This is a UK-wide student organisation over 40 yrs old, with 2000 volunteers and active in colleges and universities. Each year they host a summer gathering, this year to take place in Oxford July 7-11. KH proposed that Ludlow 21 sponsor a Ludlow student to attend. Cost £40, student to be 18+ TD queried whether we should also cover travel costs. The Board were in agreement with this in principle. KH to follow up and circulate something for approval.</p>	<p>DT, JD, TD</p> <p>KH</p>
<p>5. Financial Matters</p> <p>GM presented the accounts. The Board approved these and agreed to send them to the accountant. The Board expressed sincere thanks to GM for her hard work. GM offered to continue in her role until the end of the year.</p> <p>Reserves have diminished over the years. Some major expenses over the past few years e.g. film. The Board agreed we need to be clear about the benefits of large expenditure. Also it was suggested that £2,500 be ring-fenced for contingencies.</p> <p>TD had previously circulated a set of questions for Vision 21 groups to answer when applying for funding. The Board approved these questions and agreed that a sub-group should be set up to deal with this. JD, GM and KH to form this sub-group. The Board further agreed that:</p> <ul style="list-style-type: none"> - requests for up to £50 to be dealt with by the sub-group. - requests for amounts over £50 up to a limit of £500 should require an application form to be filled in and brought to the Board for a decision. 	<p>JD, GM, KH</p>
<p>6. Proposal to establish a Vision 21 co-ordination and strategy committee DT had previously circulated a formal proposal. Discussion followed and a number of amendments agreed, as follows:</p> <ul style="list-style-type: none"> - another more appropriate word be substituted for 'monitor'; 	

<p>12. AOB</p> <p>Rota for attendance at Town Council meetings. DT proposed a rota so that L21 represented at main council meeting every 6 weeks. DL confirmed there are also sub-committee meetings (Planning, Policy and Finance, and Services). DL offered to alert the Board of anything salient on the agenda of committee meetings but there will only be 5 days' notice.</p> <p>The Board felt that it would be worth waiting on the outcome of the proposed Citizens' Forum.</p>	
<p>13. Date of Next Meeting</p> <p>Green Festival meeting tba</p> <p>Board meeting 12th July (subsequently cancelled before the production of these minutes)</p> <p>AGM 19th July</p> <p>Board meetings following the AGM tba by the new Board</p>	