

**Minutes of Ludlow 21 Board Meeting  
18<sup>th</sup> May 2017 at the Feathers Hotel**

Present – Liz Taylor, John Daniels, Tish Dockerty, Kim Holroyd, Megan Blackmore, Ian Urry

<b>1. Apologies for absence</b> – none	
<b>2. Declarations of interest</b> – none	
<b>3. Minutes of last board meeting held on 20<sup>th</sup> April</b> Board agreed these as an accurate record.	
<b>4. Matters arising (not elsewhere on the agenda)</b> Website – MB had made a start on changes. MB to contact relevant sub-group reps to check content is up to date. JD to check with accountant re. fee.	<b>MB</b> <b>JD</b>
<b>5. Preparation for AGM</b> Date 22 <sup>nd</sup> June. Accounts are being prepared. JD to check that accountant is aware of this date. JD will circulate to Board for approval prior to AGM. Sub-groups to be asked for report max 200 words – MB to send formal request. TD to produce chair's report. JD to produce treasurer's report. Aim to get to MB by 5 <sup>th</sup> June for compilation and circulating to members on 8 <sup>th</sup> June at latest. Board discussed possible presentation / social activity following formal business of AGM. Agreed to focus on Green Festival and generating enthusiasm. To be discussed at GF committee meeting. Election of Board members – JD due for re-election. LT can stand for election. Both indicated willingness to remain on the Board. MB to send an email to members asking for interest in joining Board, inc contact details for current Board members.	<b>JD</b> <b>MB / All</b> <b>MB</b>
<b>6. Strategy</b> Making it Happen is follow up to Zero Carbon Britain. Event happening at CAT on 7 <sup>th</sup> -8 <sup>th</sup> June. KH will attend and report back afterwards.	
<b>6. Green Festival</b> TD reported stalls almost completely booked. Been in touch with designers about new graphics and using this for flyer. Town Council have scheduled banner to be put up two weeks prior to event. TD queried whether to invest in a new banner with new graphics – could be obtained for around £80? TD to arrange for quote and to be discussed with GF committee. Insurance – KH had contacted NFU. Ball-park figure £250-300, would need details filled out before a quote could be given. Similar figure to Bluefin quote of £262. IU keen to have insurance in place so that a programme of activities with Youth Forum can be arranged. TD to contact Bluefin and arrange a suitable policy. Needed by 16 <sup>th</sup> June. IU had been in contact with Jenny Ogden re activities around pollinating insects. Roger Furniss had requested info from groups for a map of activity on sustainability happening in the Ludlow area. TD had contacted Town Council re applying for funding. TD will fill in application. TD had been in touch with Helen Vaughan at South Shropshire housing re grant funding – funds are available. TD to use IU's report from last month as the basis for an application. KH reported running total of sponsorship at £850. Communication to be sent to L21 family groups asking for information on activities	<b>TD</b> <b>TD</b> <b>TD</b> <b>TD</b>

<p>they are running at GF and what resources/ space they need. Family groups have up to £50 set aside to spend from L21 funds, which may be used for GF activities, or other activities pre-approved by the Board. Board members to contact their own groups to communicate this - TD will create a proforma to be sent out.</p>	
<p><b>7. Feedback from affiliated groups</b>  <b>Transport.</b> LT had a report from Denise Thompson which she would circulate. JD had a request for reimbursement from transport group for activities including attending conference. JD had communicated to David Currant that £50 was available, but any other request would need to be made in advance of incurring the expense.  <b>Fairtrade.</b> Group not met since last Board meeting.  <b>3Rs.</b> There is a proposal to set up a Repair Cafe in Ludlow, funding and volunteers would be needed.  <b>Climate Friendly Diet (KH)</b> Action plan for GF. Shared suppers continuing, about 5 new people interested.  <b>Swifts (KH).</b> Group will let us know of upcoming activities.  <b>Education.</b> Nothing new to report. Next meeting 8<sup>th</sup> June. Activities at youth centre.  <b>Incredible Edible.</b> Been planting edible plants in planters at bottom of Corve Street. Been asked to do catering for judging in July. Also asked to do salads for Hands Together Ludlow at Helena Lane centre.  <b>GSX.</b> Event with speaker in Church Stretton – MB to circulate info to members.  <b>Car club.</b> Nothing to report.  <b>Food &amp; Farming.</b> Market dates error has been communicated widely and market has been well attended. Shop going well.</p>	<b>MB</b>
<p><b>8. Financial Matters</b>  Figures from 20<sup>th</sup> April are largely unchanged.</p>	
<p><b>9. Round-up of local, national and global developments</b>  Shropshire Volunteering organisation - 7<sup>th</sup> June event in market square for organisations seeking volunteers. IU to respond to Linda Monteith asking for a stall and circulate a request  People and Planet – KH had been in touch with Sally Cassels re sponsoring a student to attend their gathering. Deadline for early bird applications is 25<sup>th</sup> May. KH will get applications from Sally and liaise with Board members to make a selection.  TD received letter from Town Council. New mayor – Tim Gill. TC members keen to be involved in L21 and asked for a list of groups which could accommodate a TC rep on their committee. Board noted that a number of Town Councillors are already associated with several L21 groups. TD to communicate this back to Town Council.</p>	<b>IU</b>  <b>KH</b>   <b>TD</b>
<p><b>10. AOB</b>  None</p>	
<p><b>11. Date of Next Meeting</b>  AGM 22<sup>nd</sup> June, provisional 11<sup>th</sup> July.</p>	