

**Minutes of Ludlow 21 Board Meeting
9th September 2015 at the Feathers Hotel**

Present – Denise Thompson (DT), Diane Lyle (DL), Gillian Mortimer (GM), Nina Walmsley (NW), Alan Stewart (AS), Sally Cassels (SC), Kim Holroyd (KH), John Daniels (JD), Megan Blackmore (MB)

<p>1. Apologies for absence – Tish Dockerty, Liz Taylor, David Chantler</p>	
<p>2. Declarations of interest – none</p>	
<p>3. Minutes of last board meeting held on 4th June 2015 The minutes were approved by the Board as an accurate record of the meeting</p>	
<p>4. Matters arising (not elsewhere on the agenda) The funding request for £200 for the 'Gellermania' project was granted following email discussion.</p>	
<p>5. Co-option of new Board Members A recommendation to co-opt Sally Cassels to the Board had previously been circulated by DT. Co-option of Sally Cassels was proposed by DT and seconded by AS. All voted in favour. SC was welcomed to the Board.</p>	
<p>6. Election of Chair and Treasurer Prior to the meeting, DT was nominated for election as chair by LT and seconded by TD. There were no other nominations. All voted in favour and DT was duly elected as Chair of the Board. The Board thanked DT for taking on the role. JD was nominated as Treasurer by KH and seconded by NW. There were no other nominations. All voted in favour and JD was duly elected as Treasurer. The Board thanked JD for taking on the role.</p>	
<p>7. Feedback from Vision subgroups and next steps</p> <p>Energy (AS) The group had held a meeting and AS had circulated the minutes. The group has a good membership of skilled, experienced people. The group had come up with 5 key ideas: Renewable Energy training Green / food waste locally collected and processed Energy performance Work with Shropshire Council on solar PV for public buildings. Wood fuels from local sources.</p> <p>Food and Farming (KH) KH, TD and Peter Norman have met, but a formal meeting of the group will take place next week.</p> <p>Reduce, Re-use, Recycle (DL) DL reported on the progress of the 3Rs group (see appendix). One proposal is a schools project run by Jessica Jackson (Jessica Foundit). Could L21 match fund or financially support this in some way? The board agreed to this in principle, subject to a suitable proposal being drawn up</p> <p>Schools & Education (NW) The group had not met since 16th July due to summer holidays etc. Will meet before 24th. Group consists of NW, MB, Jane Cullen, Matthew Brundrett (Moor Park school).</p>	

<p>SC also expressed an interest in being involved. Plans so far: Do a green audit of schools to find out what is happening already, and encourage sharing of expertise between schools. Organise a green topic per term for schools to co-ordinate efforts on. Organise a schools Green Day for all primary schools. What can be done depends on the level of volunteers available to help, how to fund workshops for schools, etc. SC suggested trying to tick some boxes regarding the 'Fundamental British Values' element of the Government's PREVENT strategy.</p> <p>Transport (DT) The group sent out a questionnaire to all local groups representing transport users. A good, well-attended meeting took place. The group want to have a day to brainstorm 'What Ludlow transport should be like in 2030'. John Whitelegg could facilitate. This principle could be extended to the other Vision topics. Also need some stats on transport use. There is a 5-yr council transport plan. Want to work closely with IOL (In and out of Ludlow – council initiated transport group)</p>	
<p>8. Reports and requests from Ludlow 21 Action groups and supported groups</p> <p>Events:</p> <p>Green Festival (KH) The festival went well. Debrief meeting was held on Monday. A separate session is needed for the Board to fully review the Green Festival and make plans for next year. KH and MB to arrange a date to be attended by all Board members who wish to. In brief, the festival was a success. The film went well, the fair went well and there was good feedback from stallholders. The walks were not well-attended, in part due to the weather. The party was a success. The board gave a vote of thanks to KH, Eliz-Anne and all the Green Festival committee and organisers for all their hard work running another successful Festival.</p> <p>Food & Farming (NW on behalf of TD) TD sent apologies for the lack of report, this was due to computer problems. The market celebration event was a success and cost just over £400. To confirm, David Chantler is now the L21 rep on the Grow, Cook, Learn Board and has agreed to attend some L21 Board meetings to report back.</p> <p>Fairtrade (JD) LT had previously circulated minutes from the Fairtrade group. JD had a report from LT that the Fairtrade stall at the Green Festival went well. There is an ongoing project to update the FT town guide, probably going to be an online resource. The group are meeting Adam Gardner, FT towns association adviser, on 6th Oct. He will then be speaking at the Shropshire FT coalition.</p> <p>Swift Group (DT) The swifts have now left for the year. The group have submitted a report to the Town Council's Policy and Finance committee. Awaiting response. It has been a bad year for swifts throughout N. Europe. This is possibly why there are no swifts using nest boxes yet, or possibly enough nest sites already?</p>	<p>KH / MB / all</p>

<p>The group are proceeding with the Swift Tower plan. Lots more surveyors this year, so good data. For the first time, builders (Wrekin Housing) are putting in nest boxes on a new development. Welcome to the Swifts went well. This is now established as an annual event. A report will be circulated.</p> <p>Waste & Recycling (AS) AS is no longer involved in Ludlow Pride of Place (PoP). Had not heard any news from Graeme Perks. KH commented that visitors to the Green Festival left v. little rubbish. Volunteers from PoP and GF volunteers were there, but had v. little litter to pick up. AS and Graeme Perks are looking for someone to take on the running of PoP. DL suggested contacting Rotary. The Board supported this idea. DL to raise at a Rotary meeting.</p> <p>Car Club (DT) The May report has just come out. Another 2 members have joined, one person keen to get involved and help. Cars being used quite a lot. A Development Officer has been appointed, Ian Yarroll. He will be reviewing the action plan, focusing on the commercial and corporate sector. Also looking to pilot a scheme for visitors via B&Bs. (The board asked if this might be arranged in time for the Mediaeval Fair?)</p> <p>Green Shropshire Exchange (DT) GSX is coming along well. A new administrative officer has been appointed, Miriam Walton, to administer the funding from Awards for All (seed funding for small projects), and to manage the website. DT noted the Zero Carbon Britain talk on 10th Sept in Oswestry which some Board members were attending.</p>	<p>DL</p>
<p>9. Financial Matters GM reported that lots of money is currently coming in and going out. Overall current account balance quite considerably down, only just over £1,000. Fundraising activities needed. A discussion ensued about possible fundraising ideas, also tying into a need to organise more events for L21 members. DT asked everyone to think of ideas for possible films, fundraising events, etc. Suggestions at the meeting included: Film showings (poss venue Appletree Theatre, seats 80, byo alcohol, kitchen available for refreshments); Green Town Tours; Green Bike Ride; 'Stone Soup' event.</p> <p>GM had received an invitation to a Pomona Solar Co-op event at Stoke Edith on 18th September. There is still £4,500 in a reserve account, accruing little to no interest. GM proposed investing £500 in Pomona Solar. Board members present were in favour. GM to circulate a formal proposal by email for a decision to be made prior to next Board meeting.</p> <p>GM currently has sole control of online banking and queried whether the Board were happy with this arrangement. The Board felt that another signatory should be added,</p>	<p>All to send ideas to DT</p> <p>GM / All to respond</p>

and that it should be JD as the new treasurer. GM to investigate.	GM
<p>10. Round-up of local, national and global developments</p> <p>Folk Down the Track are having a 5th anniversary event on Thursday 17th September.</p> <p>SC had received some information from Canon Noel Beatty of the United Nations Association group in Church Stretton. They are keen to develop links and many of their objectives overlap with L21's. SC to send info to DT with a view to inviting the Canon to the Vision meeting on 24th Sept.</p> <p>UN International Day of Peace is on 21st September. A celebration will take place at Hereford Cathedral.</p> <p>Ludlow Cycling Festival is taking place on 20th Sept.</p> <p>The Paris Climate Summit is imminent, action is needed. Possible coaches to London demo. Also should be something happening locally. KH has some ideas, will meet with DT to discuss. Need to circulate around membership.</p> <p>AS noted upcoming hEnergy events. MB to circulate to membership.</p> <p>AS noted Good Life Inc., a new renewable energy specialist company in Ludlow. AS to go and meet.</p> <p>AS had tried to contact St. Laurence's Church re energy proposals put to L21 last year. Unable to contact at the moment.</p> <p>NW queried if we could / is anyone locally doing anything about collecting resources for refugees. Oxfam are collecting cash, Methodist Church collecting materials. NW to compile something for MB to circulate to membership.</p>	<p>SC / DT</p> <p>KH</p> <p>MB</p> <p>AS</p> <p>NW / MB</p>
<p>11. AOB</p> <p>Website</p> <p>Peta Sams has moved away and someone new is needed to manage the website. DT to contact Peta and email something around about what is needed.</p> <p>Group Membership</p> <p>There has been a request from Ludlow Quaker Meeting's sustainability group to affiliate with Ludlow 21. DT had checked with Clare Carrant who confirmed that there is currently no mechanism for this. Board felt that this should be pursued. DT to pursue with Clare.</p> <p>Feedback from Climate Change meeting</p> <p>LT had circulated info from a meeting with Philip Dunne MP organised by Ludlow Quakers. The Board expressed disappointment at Philip Dunne's lack of action on Climate Change. It was felt that the best course of action to demonstrate local concern about this issue is to pursue the Vision agenda.</p> <p>Possible shared library of reference books</p> <p>The Board agreed this was a good idea. To be discussed later. All to think of ideas.</p> <p>New membership leaflet</p> <p>DT proposed that some money needs to be spent on a new one. DT to circulate an idea</p>	<p>DT</p> <p>DT</p> <p>All</p> <p>DT</p>

<p>for a one- page leaflet.</p> <p>New Green Drinks Venue / Format Possible venue change, suggestions included Sitting Room at the Blue Boar, Feathers Hotel. Also could be combined with events for members as discussed earlier. DT to circulate a proposal for a new format after speaking to possible venues.</p>	
<p>12. Date of Next Meeting Tuesday 13th October, 7.30pm at the Feathers.</p> <p>MB to arrange date via email for meeting in November / early December</p>	<p>DT</p> <p>MB</p>

Appendix:

REPORT FOR L21 meeting 3Rs group (from Diane Lyle):

James Cooper, South Shropshire Furniture Scheme/Rockspring signed up immediately but has limited time to give.

Suggested by James, I contacted Adam Tutt (local restaurant/pub owner-manager) who had furnished/refurbished two venues in Ludlow using (or more accurately) re-using discarded furniture. Adam has agreed to be an ambassador for local businesses when I can find any to refer to him.

Via Adam I have had hugely positive meetings with Jessica Jackson – Jessica-Found-It – who had a stall at the Green festival and who is hugely keen to get involved. She will be coming to the Vision meeting on 24th September and we'll present some proposals then.

It's taken until today for me to make contact with Cwm Harry – but it was worth waiting for! They have basically done all the groundwork on the 3Rs ideals I've come up with so far and there is a range a resources to tap into. Cwm Harry is hugely supportive of the 3Rs brain-storm (as it exists today!) and I think we can forge a very positive, productive and mutual working relationship.

Also today I have made initial contact with Veolia – which again seems positive, certainly open! I'm aware I need to tread carefully as Veolia has the refuse contract with Shropshire, is a business concern and therefore needs to make money from that contract. However once I have a pathway forward (prior steps to a structure!) I've proposed to meet with him and we'll see how they can input – maybe how they can even change their modus operandi?

One more thing from today – it's been 'one of those!' - wearing another of my Ludlow 'hats' I met someone to talk about H&S for an event I've taken on and she is growing a business to run courses about using/utilising food waste – residential and beyond! I'll be exploring ideas with her after the food festival.

So - Ideas now to take forward:

Reduce – utilise/tap into Rubbish diet and devise something to take to local primary schools (perhaps in the form of a term-project)

Reuse – Jess – Upcycling workshops (in conjunction with schools project possibly?)

Recycle – Investigate if local allotments could take green/veg waste from Farmers (initially) – and then develop it through Ludlow?

I'll bring more about these to the meeting on 24thor not?!

Final point: Is Ludlow 21 OK if Jess Jackson earns income from the Up-cycling workshops – or would it be possible for L21 to help fund, perhaps matched-funding with schools? We could perhaps think about sponsorship if there are no funds available?