Minutes of Ludlow 21 Board Meeting 20th April 2016 at the Feathers Hotel

Present – Denise Thompson, Tish Dockerty, Liz Taylor, Diane Lyle, Kim Holroyd, Alan Stewart, Gillian Mortimer, Megan Blackmore Invited guests – David Chantler, Jenny Hume

1. Apologies for absence – John Daniels	
2. Declarations of interest – Diane Lyle in relation to discussion of Town Council Annual meeting.	
3. Welcome to David Chantler / Feedback from Grow Cook Learn David was welcomed to the meeting and presented an overview of developments with GCL over the last months. David had previously discussed this with DT and some information had been circulated prior to the meeting. DC put forward the reasons for his proposal that there should no longer be a Ludlow 21 rep on the Board of GCL, but that a new relationship should be formulated. David then left the meeting and following discussion a motion was proposed by AS and seconded by LT as follows: "The Board thanks David Chantler for his contribution and, following David's suggestion, the Board agrees to cease Ludlow 21's formal membership of the Grow Cook Learn Board and explore a future, more informal collaboration." All Board members present voted in favour of the motion. DT to feedback to DC.	DT
4. Minutes of last board meeting held on 8 th March 2016 All agreed that the minutes were an accurate record.	
5. Matters arising (not elsewhere on the agenda) AS reported back from discussions with Graeme Perks re Ludlow Pride of Place coming under the Ludlow 21 umbrella. The Board agreed with this idea in principle but requested a clearly stated formal written proposal, detailing any financial liabilities, expected costs, etc. AS to write this up in consultation with Graeme Perks	AS
6. Financial Matters GM presented a draft financial report. Figures not yet reconciled. Some queries were raised. TD will sit down with GM to go through the figures. GM to present a final draft at next Board meeting.	TD / GM
TD, GM, JD and Peter Norman had had a productive meeting about the Ludlow 21 financial situation. It was thought JD had produced notes from this. DT to circulate notes to Board. TD urged caution in spending as finances are diminishing slowly.	DT
TD presented a proposed form for Vision 21 groups to apply for funding. Suggestions from the Board were: - an upper limit of £100 - the relevant Board member to sponsor the application The Board thanked TD. All to email any additional comments / questions to be added to the form to TD, who will produce a final draft to be proposed for adoption at the next Board meeting.	All / TD
KH queried the suggested donation of £25 to the Fringe. DT confirmed that following discussion with Kate Norman this had not been made.	

GM dres the Board's attention to the fact that she is intending to move to Shrewsbury in the near future so will not be able to carry on as book-keeper for very much longer. Will need find someone to take over, may need to explore paying someone. All to put out feelers. GM, DT and TD to discuss a way forward.	All GM / DT / TD
The Board thanked GM for her time.	
Frequency of Board meetings The Board agreed this should be kept to approximately every 6 weeks. DT urged that everyone get into the habit of circulating reports from sub-groups and Vision 21 groups before every Board meeting to save time during meetings. Communication TD expressed concern about so much decision-making and communication by email. It was felt that more delegation is needed, and possibly more sub-groups to take things forward outside of Board meetings. A Vision 21 strategy group of Roger Furniss, David Currant, DT and KH exists. This needs to be put on a more formal basis and communicate proposals to the Board. AGM and strategy meetings MB suggested that one or two Board meetings a year should be devoted to strategy and plans for the coming year. It was felt that in future it would be good to have the AGM earlier to avoid a summer hiatus immediately after the AGM – needs to be in May or June so there can be one more Board meeting before the summer break. Communications with the Press Ludlow 21 had been mis-represented in the Ludlow Advertiser regarding solar farms, and there was an unfortunate lack of reporting on the focus of the Ludlow 2040 meeting, which was a missed opportunity. The Board agreed that all future communications with the Press should be done by press release, and that detailed discussions with journalists should not be entered into.	DT
8. Vision 21 next steps and follow-up from Ludlow 2040 meeting DT had had v. positive feedback from attendees at the meeting and lots of people interested in attending a follow-up on 19 th May. The Board felt that while the meeting had been well-attended, an opportunity had been missed in terms of communicating what the Vision 21 groups are already doing, and drawing in more people from the wider community to be involved in them. A sub-group of DT, KH, LT also possibly DL, AS, TD and David Currant to meet before 19 th May to address these issues. Date set for Tuesday 26 th April, 4pm, Feathers.	
9. Arrangements for AGM AS had agreed a date of 19 th July with Gordon Coppock. DT had investigated cost of the Charlton Arms, £40 was felt to be too expensive. Ludlow Brewery suggested as a venue. DL to find out about booking. KH suggested food. To be investigated. Arrangements to be mad for the newly-elected Board to meet immediately after the close of formal proceedings to elect a Chair and Treasurer and agree a date for the next meeting.	DL KH MB
9. AOB Town Council Annual Meeting attendees and questions AS had circulated by email a list of suggested questions. DT suggested a further question of how will the Town Council involve L21 in the formulation of the Town Plan. DT will try to ask this question. AS will ask about selection of contractors,	DT / AS

environmental plan, risk assessments etc.	
Ludlow 21 leaflet	
To be discussed at next meeting.	
Proposals for youth section	
AS to draw together a meeting of AS, MB, DL, Ian Urry, also possibly Sally Cassels,	AS
Nina Walmsley, Jane Cullen, to take this forward.	
Friends of the Corve and Teme	
AS had attended the inaugural meeting and stood for the Board (as an individual, not	
representing L21). The Board congratulated AS.	
Pentabus Play	
AS had received an email about the next Pentabus play, 'Giants on the Hill' re. Wind	
energy, to be performed on 23 rd November. The Board agreed L21 should support this.	
10. Date of Next Meeting	
Tuesday 24 th May and	
Tuesday 12 th July	
both 7.30pm at the Feathers	
AGM Tuesday 19 th July	